



Nala'atsi Alternate School
665 - 16th Street, Courtenay BC, V9N 1X6
Phone: 250-331-4040 Fax: 250-331-4041
www.nalaatsi.com

Nala'atsi Student Enrollment Process:

**** Students can self-refer or may be referred from another school**

- Step 1:** Enrollment Package is picked up from Administrative Assistant in the Annex Building at 665 16th Street, Courtenay, BC V9N 1X6
- Step 2:** Student and caretaker/parent complete all forms, read all information provided, and **drop off completed application** package to Administrative Assistant.
- Step 3:** **Informational interview / Tour of School** with student & caretaker/parent led by Nala'atsi staff.
- Step 4:** Nala'atsi staff reviews student application and proposes a program, or an alternate school choice, with the students needs being considered.

* wait list will be maintained by Administrative Assistant

- Step 5:** **Welcome!** Successful student and their parent/guardian/support team have intake meeting with staff (minimum 1 teacher & Youth Family Support Worker) where all paperwork & contracts are reviewed and signed. Team discusses specific goals and needs of student.

To be signed

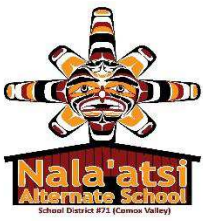
- Student Application Form and Parent Application Form - signed by student & parent/guardian
- Consent for Release of Information
- Student Commitment Contract - signed by caretaker/parent & student

To be reviewed

- Canadian Anti-Spam Legislation - Consent to send newsletters, announcements
- Student Commitment Contract

Information Package

- Staffing list/contacts for Nala'atsi
- Nala'atsi Weekly Calendar



School District 71 (Comox Valley)
Student Application for Nala'atsi Alternate School

Indigenous Education Centre, 665 16th Street, Courtenay, BC Phone: (250) 331-4040 Fax: (250) 331-4041

***** This form must be filled out by the student**

A. PERSONAL INFORMATION

NAME: _____
(First Name) (Middle Names) (Last Name)

Age: _____ Date of Birth: _____ Home Phone: _____

Cell Phone: _____ Care Card #: _____

Address: _____

Student Email Address: _____

Mother/Caregiver: _____ Father/Caregiver: _____

Other Caregiver(s): _____

Do you have siblings? Y / N How many? Brothers ____ & Sisters ____ Nala'atsi alumni? Y / N Who? _____

Do you live with? Both parents Mom Dad Other: _____

Please describe if "other" (e.g.: relatives/friends/foster home, on your own, etc.):

Are you working? Y / N Any shifts during school hours? Y / N If so, when?

B. SCHOOL BACKGROUND

Previous school attended: _____ When: _____

Last Grade Completed: _____ Are you in school now? Y / N

If not, why? (home school, legal, financial, geographical, physical or mental health)

What have you strongly *liked* about your previous schools?

What have you strongly *disliked* about your previous schools?

Students at Nala’atsi work independently and at their own pace. Have you had success working independently before? What motivates you to learn and to complete school work?

How do you feel about group outings? Have you experienced being part of a team or group? Explain.

How would you describe your learning style? How do you learn best? (Visual learner, hands-on, multi-media, quiet environment, one-on-one support, etc).

Are you able to ask for help when you need it?

How do you feel about trying new things? (Ie. Sweat Lodge, canoeing, cooking, etc)

C. REASON FOR APPLYING

Why do you want to attend Nala’atsi? What do you hope to get from this school experience?

What courses are you hoping to complete this year? What are your academic goals for this year?

D. HEALTH

Do you have any physical health issues? Y / N If yes, please describe (what do we need to know):

Do you have any mental health issues? Y / N If yes, please describe (what do we need to know):

Do you have any allergies? Y / N If yes, please list:

Do you take any medications? Y / N If yes, please list:

E. FUTURE GOALS

What job/career do you hope to have when you have completed your education?

F. COMMUNITY SUPPORT SERVICES *(This does not apply to me)*

Please indicate if you have:

Social worker: _____ Counsellor/Therapist: _____
Probation officer: _____ Support worker: _____

G. INDIGENOUS SELF-IDENTIFICATION

Do you have Indigenous ancestry? Y / N Which Nation(s)? _____

Applicant's Signature



School District 71 (Comox Valley)
Parent/Caretaker Form, Nala'atsi Alternate School

Consent Form & Fact Sheet

Return to: Indigenous Education Centre, 665 16th Street, Courtenay, B.C. Phone: (250) 331-4040 Fax: (250) 331-4041

A. PERSONAL INFORMATION

Student's Name: _____

Mother/caregiver: _____ Email: _____

Address: _____

Home Phone: _____ Work #: _____

Cell #: _____

Father/caregiver: _____ Email: _____

Address: _____

Home Phone: _____ Work #: _____

Cell #: _____

Other/caregiver: _____ Email: _____

Address: _____

Home Phone: _____ Work #: _____

Cell #: _____

Custody Arrangements (if applicable – copies of custody order, peace bond, restraining order, etc.)

B. EMERGENCY INFORMATION

In an emergency (earthquake, illness or accident, etc) the school requires the name and phone number of at least two contacts to whom your child may be released if no guardian is available.

Name: _____ Relationship: _____

Phone: _____ Cell: _____

Name: _____ Relationship: _____

Phone: _____ Cell: _____

Name: _____ Relationship: _____

Phone: _____ Cell: _____

Doctor: _____ Phone: _____

Dentist: _____ Phone: _____

C. BACKGROUND INFORMATION

Why do you think that Nala’atsi Alternate School is a good fit for your child?

Please describe how you feel Nala’atsi can best assist your child to succeed.

Is there anything we need to know that would assist us in providing the most suitable educational program for your child (physical, psychological, academic challenges)? Has your child received testing of any kind (ie. psycho-educational report) or had an IEP (individualized education plan) in place?

D. PARENTAL CONSENT

I understand that Nala’atsi Alternate School offers a variety of artistic and cultural opportunities, field trips, and community engagements. Some school activities take place at Wachiay Friendship Centre, Courtenay Recreation Lewis Center, as well as other off-site locations.

Please initial here: _____

I hereby give permission for my child to be photographed for the annual Nala’atsi yearbook, the Nala’atsi website, and other student activities.

Please initial here: _____

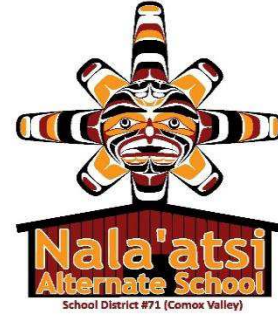
By signing this form, I am consenting for my child to fully participate in all school activities. I hereby verify the above to be correct and fully support my child’s application request to Nala’atsi Alternate School:

Parent/Guardian Signature

Date



Nala'atsi Student Commitment Contract



Please read all items carefully before signing. I, _____, commit myself to the following in order to give myself the best chance at being successful at Nala'atsi Alternate School.

ATTEND: Attendance is absolutely essential to your success at Nala'atsi. If you're not here you're not able to graduate. In the event that you can't make it to school, it's your responsibility to let us know. By 9am. Consistently poor attendance could result in you losing your position at Nala'atsi.

RESPECT: Respect those around you: peers, yourself, Nala'atsi staff, Elders, any guests. Please respect the neighbourhood. Conduct yourself like an adult inside and outside of the school. If you're a smoker, stick to the designated smoking section. Respect our community when you're on school outings. Respect our guests. Even better, welcome & honour them.

WORK HARD: Our work blocks are Monday-Thursday mornings, with the occasional afternoon work block. Work blocks rarely exceed an hour. This is your time **TO WORK**, and we will support you as best we can. We will bend over backwards for you. But we will not tolerate you doing nothing. If you are showing us that you're not willing or able to work, or if you are consistently distracting others, we will politely ask you to leave and try again tomorrow.

TRY TRY TRY! Be adventurous, participate, be brave, and don't reject things immediately. Nala'atsi is unique in the sense that we provide a ton of incredible opportunities for our students. We need you to say 'yes' to these opportunities, even if it means going outside of your comfort zone on occasion. Being a student at Nala'atsi means that you are agreeing to participate in school activities - whether Monday outings, mental health workshops, PE outings, cultural activities and so on. We give you credit towards your coursework for everything you participate in, so it also just makes sense to participate.

CONNECT TO CULTURE: Nala'atsi is a school for Indigenous students. We expect you to participate in the amazing variety of cultural opportunities that we make available throughout the year. Once again, it is really important that you are able to say 'yes' to new experiences and opportunities.

CONTRIBUTE: Your voice, your thoughts, your interests. Expect a lot from yourself, staff, everyone; make this school your own. We will listen to your input and try to include your interests and passions in our programming. That being said, it works both ways. We also expect you to contribute some of your time to the school - through helping us with food preparation, clean-up, general upkeep, etc.

COMMUNICATION: We can't read minds, it's your job to let people know where you're at - especially if you're in a bad mood/had a rough night/had a challenging morning/etc. We accept that you are human, but we ask that you communicate with everyone in a responsible & respectful way.

DRUG POLICY: Zero tolerance. If we even suspect you're high/under the influence OR that you have drugs in your possession we are obligated to report it, which will result in immediate suspension and jeopardize your position in the school. (Refer to SD 71 Drug & Alcohol Policy).

DISRESPECTING STAFF: We give you respect and support you in every way we can. We feed you. We drive you all over the place and give you brilliant life experiences. Please, don't take that for granted, and don't disrespect us. If you are being rude or disrespectful we will have to ask you to leave.

COMPUTERS: During work blocks we expect that you are working. That means no Facebook, no social media, no zombie games. Working on our computers is a privilege. If we see you on sites you know you're not supposed to be on during work blocks, we'll have to remove your computer privileges.

GENERAL NO'S: Judgement, mockery, insults, violence of any kind. Discrimination of any kind: sexism, homophobia, racism, etc. Our students are remarkably tolerant & we work hard to keep it that way.

LUNCH: Preparing food and eating meals together is an essential part of our school. As a student at Nala'atsi we ask that you sit down with us at the table for at least 15 minutes and have lunch with the whole gang. We are not just a school - we are a community, and sharing meals is one of the ways we develop & maintain our community. If you're not able to sit down with us over lunch for 15 minutes that tells us that you're not capable of being at school that day & we will try again the next day. There are no electronic devices in kitchen.

CELL PHONE POLICY: Cell phones are allowed in the student lounge before school, during breaks & lunch, and after school. No phones period during morning meetings, discussions, when we have guests speaking/presenting, or instruction. Phones will be dealt with on an individual basis. Some of you are fully capable of using them in a healthy manner. Some of you need help establishing healthy boundaries with your devices. We will help you with that :)

COMMUNITY: As mentioned above, Nala'atsi is a community and we have to nurture our community. If you just want to go somewhere to work in a corner and be ignored, this is not the school for you. If you are open to being part of our school community, saying 'yes' to the awesome opportunities we provide, and contributing to the school you will have a very successful experience. Welcome!

Student: _____ Parent/Caretaker: _____

Witness (staff): _____ Date: _____



**School District #71 (Comox Valley)
Nala'atsi Alternate School
665 – 16th St, Courtenay BC**

CONSENT FOR RELEASE OF INFORMATION

I, _____ hereby consent to the release of the

(please check one) (parent/guardian) OR (adult student)

following information:

- Student Records (*reports, letters, legal documents e.g.: copy of birth certificate, medical cards, court orders*), Permanent Educational Records
- Learning Assistance file (if applicable)
- Confidential File (*e.g. Psychology Reports Speech and Language Reports, Physiotherapy/Occupational Therapy Reports, Dr.'s letters, etc.*) if applicable - **Attention "Receiving" School Secretary please forward the confidential file to Student Services Dept.**

For the purpose of providing an educational program for the following student:

This information is considered confidential and will be treated accordingly.

Student Name: _____

Date of Birth: _____

School/Agency releasing information: _____

School receiving information:

School District #71 (Comox Valley)

School Name:

Address:

Phone:

Fax:

Email:

Date: _____

Signature of: _____

(parent/guardian) or (adult student)

(please check one)

Parent/Guardian or (Adult Student) Address:

Relationship to student: _____